



## Key information for Host Organizations 2021

### *The internship*

- Duration: 2 to 6 months.
- Period: 1 April 2021 - 31 May 2022 (Matching Window 1).
- Focus: preferred on EU projects, might not be mandatory. Host Organizations, trainees and sending universities will agree to the tasks.
- Organizations and trainees also agree dates.
- Students cannot do the internship in the same Country where their University is based.
- Traineeships may be undertaken remotely through virtual activities.

### *The costs*

- Host Organizations participate free of charge.
- Students receive an Erasmus+ scholarship and insurance.

### *Requirements to participate*

- Any organization can host interns: SME's, larger companies, municipalities, non-profit associations, universities, etc. The only organizations banned are bodies of the EU institutions.

### *Other requirements for Host Organizations*

- core business must be coherent with the EU values.
- must provide a tutor present at least 3 times per week.
- must provide a workstation, desk, internet connection etc.
- must fill in EU4EU surveys.
- Ratio 3 staff for maximum 1 trainee.

### *The Matching Phase with candidates*

- **The Matching Phase starts on 1 February 2021 and ends on 15 March 2021** (Matching Window 1).

In case not all scholarships are assigned, new Matching Windows will open throughout the year.

By the beginning of the Matching Phase Host Organization must apply on [EU4EU Portal](#).

- If your registration is approved you'll see and filter candidates profiles.
- Select the ones you prefer and schedule web interviews.
- If the interview is successful you'll sign a Letter of Availability and send it to the candidate.
- You will be notified if the candidates you selected won the scholarship.

### *How many trainees per Host Organization?*

- Host Organizations can upload maximum 15 Letters of Availabilities per year (between the 2nd November 2020 and the 1st November 2021)