

Availability Letter

I, the undersigned, **xxx xxx**,

on behalf of,

Legal Name: **xxx**

Type of Organization: **University/High Education Institution (tertiary level)**

Legal address: **xxx**

Country: **xxx**

City: **xxx**

Email: **postmaster@eu4eu.org**

Telephone: **xxx**

Hereby I declare my willingness and commitment to host Mr/Ms **xxxx xx** as an Erasmus plus grant holder in our office/enterprise, in case He/She will pass all the selection steps within the project "European Universities for the EU".

The work language will be English in which the candidate self-declared a language level of: **English B1/B2**

Focus of the traineeship is euro-planning and management of EU funded projects: **True**

(including exploring EU funds opportunities on behalf of the host Organization)

Focus of the traineeship is digital skills: **False**

The main tasks will be the following: **xxx**

He/she will be working at our office/enterprise in (City/Country) **xxx / xx** and in the following period (dd/mm/yyyy): **10/09/2019 - 30/09/2019**.

The coordinator, the sending University or EuGen can contact me at the following email address **xxx@xx.com** and telephone number **xxx** for any information regarding this traineeship.

Yours sincerely

Date **10/09/2019**

SIGNATURE of the contact person of the host organisation

(xxx xxx xxx)

I, the undersigned candidate, **xxxx xx**, from the University of **Uni La Salle - FR** in **France**, hereby declare my willingness and commitment to do my internship under the conditions indicated above, at **xxx** an Erasmus plus grant holder, in case I will pass all the selection steps.

Yours sincerely

Date **10/09/2019**

SIGNATURE of the candidate

(xxxx xx)